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CERTIFIED NURSING ASSISTANT LEVEL 2 (CNA-2) FACULTY-LED PROGRAM

Caregiver Training Institute invites you to enroll in our OSBN approved Certified Nursing Assistant Level 2 Faculty-led Program. The CNA-2 Faculty-led Program expands upon the NA-1 training, combining Acute Care, Dementia Care and Restorative Care, plus core competencies, into a comprehensive program that includes all aspects of the CNA-2 role in a variety of work settings. The course is comprised of 60 hours in class/lab time, and 28 hours in a clinical setting, a total of 88 hours. All labs are on campus. The clinical rotation is in an acute care/hospital setting.

Course Options

The **CNA-2 Faculty-led Program** offers students the option of attending the didactic classroom portion of the program in an on-campus classroom setting or in a virtual Zoom class setting. Classes are offered on alternating day and evening schedules throughout the year. **Students who elect to attend a virtual Zoom class, must have a reliable computer or tablet with a microphone and camera, an internet connection, and an email address.**

Eligibility Criteria

- **Must be at least 18 years of age.**
- **Must be able to read, write and communicate in English fluently.**
- **Must be able to pass a criminal background check and drug screening.**
- **Students must certify they are free from contagious disease, physically and mentally fit, and be able to successfully participate in skills labs and clinicals.**
- **Must be listed on the OSBN registry as a CNA in good standing prior to attending class. NO EXCEPTIONS.**
- **In order to qualify for CNA-2 training, OSBN regulations require students must have:**
 - a copy of their *Certificate of Completion* from a NA-1 training program verifying you have 75 clinical training hours; or
 - a letter from an employer documenting they have worked 75 hours as a CNA-1 under the supervision of a nurse; or
 - documentation that a combination of their clinical training hours and work hours that add up to 75 hours.

Registration Deadline

REGISTRATION INTO A CLASS IS CLOSED FIVE (5) BUSINESS DAYS PRIOR TO THE FIRST DAY OF CLASS
Students must submit their completed registration packet and any required pre-registration prerequisite / eligibility documentation at least five (5) business days before the first day of class.

- View an Online CNA-2 Information Session and submit your digital signature** acknowledging you have viewed, received, understand, and agreed to the information covered in the presentation.
- Submit your completed, signed, and dated registration packet, and pre-registration prerequisites / eligibility documentation to the business office.**
- Provide a copy of a current government issued, signature-bearing, PHOTO ID** with your legal name and birth date for identity verification.
- Reserve A Spot!** When registering for a class, students **may make a minimum \$600.00 down payment of their program tuition to reserve their seat in an upcoming class.** Before a payment reserving a student's seat in class will be accepted, students must submit their completed registration packet, any required pre-registration prerequisites /eligibility documentation and select a class/clinical schedule.
- Students must pay their **\$1,000.00 CNA-2 Program tuition IN FULL at least two (2) business days prior to the first day of class,** unless they have made a minimum **\$600.00 TUITION DOWN PAYMENT** and paid a **\$45.00 fee** to set up a **TUITION PAYMENT PLAN** at the business office **at least**

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two (2) business days prior to the first day of class. (Sponsored and partially sponsored students are not eligible for a payment plan.) **Tuition final payments must be received no later than the business day prior to the final exam,** or the student will incur an additional **\$75.00 late payment plan fee** and they will not be eligible to take their final exam. Student programs will be placed on hold until they have made their final tuition payment and late payment fee.

- Select your class/clinical schedule.**

A Well-Groomed Professional Appearance Required Throughout CNA-2 Program

Hair is to be pulled back and confined. Beards neatly trimmed. Tattoos must be covered. Minimal jewelry. False fingernails and chipped nail polish are not allowed. No fragrances.

Required Items for the First Day Of Class

- ✓ **Masks:** The use of face masks is optional, but students are welcome to wear PPE if they prefer when attending class or while they are on campus. Masks must be worn when required by the CDC, OHA, or other State of Oregon government regulatory bodies.
- ✓ **Name Tag:** (provided by the school)
- ✓ **CURRENT School CNA-2 Workbook: \$50** (available for purchase ONLY AT THE SCHOOL).
- ✓ **CTI Policies-OSBN & DHS Regulations Manual** (provided by the school).
- ✓ **Watch w/second hand** (not digital)
- ✓ **Note-taking Supplies:** (i.e. -paper, post-it flags, notebook/3-ring binder, highlighters, pens/pencils)
- ✓ **Dress Code:** Neat, clean, casual clothing that fits well (not tight or revealing) and in good repair (not frayed, ripped, torn) may be worn during class sessions only. Shorts, skirts above the knee, or sagging are not allowed.

Required Items for Labs & Clinical

- ✓ **Masks/PPE:** The use of PPE is required in clinical, but the use of face masks is optional in labs.
- ✓ **Name Tag:** (provided by the school)
- ✓ **Scrubs Uniform:** Scrubs (any color, pattern - 2 sets recommended)
- ✓ **Shoes:** (athletic shoes, fully enclosed non-skid soled work shoes)
- ✓ **Watch w/second hand** (not digital)
- ✓ **School CNA-2 Workbook / CTI Policies-OSBN & DHS Regulations Manual**
- ✓ **Note-taking Supplies**

Required Clinical Documentation Deadline

All clinical eligibility documentation must be completed, submitted, and confirmed by the school business office **BY THE FIRST DAY OF LABS,** or you will be removed from your scheduled clinical rotation and moved to a wait list to go into the clinical setting.

Documentation for AHA BLS CPR training scheduled through the school must be completed PRIOR TO THE BEGINNING OF THE CLINICAL ROTATION.

- AHA BLS CPR Card:** Submit a current AHA BLS CPR card to the business office, or sign-up for CPR class at the school. **\$70.00 / CTI AHA BLS CPR Class**
- Substance Abuse Screening: \$60.00** ONLY AVAILABLE through the school's service provider.
- Negative TB Screening:** Submit documentation of a current negative TB test via a QuantiFERON Gold blood test, T-SPOT blood test, Two Step TB Skin Test (PPD), and/or current Chest X-ray for TB.
- COVID-19 Vaccine:** Must be fully vaccinated (14 DAYS PAST LAST REQUIRED DOSE) against COVID-19.
- Immunization Documentation:** CNA-2 students ARE REQUIRED to obtain and provide documentation of the following immunizations: **Hep B (Hepatitis B), MMR (measles, mumps & rubella), Tdap (tetanus, diphtheria & pertussis) and Varicella (chicken pox)** consistent with CDC guidelines and as set by the mandatory hospital requirements and OHA administrative requirements for health professional student placements in clinical training settings within the state of Oregon.
- Influenza (Flu):** Students ARE REQUIRED to obtain and provide documentation of current Influenza immunization when the injection is available during the flu season. Hospitals will notify the school of timeframe requirements.

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