



Office: 503-257-0117
 Fax: 503-257-0119

12790 SE Stark Street, Suite 100
 Portland, Oregon 97233
 www.CNATrainingOregon.com

INTEGRITY ♥ STEWARDSHIP ♥ RESPONSIBILITY ♥ RESPECT ♥ PROFESSIONALISM

MED AIDE EVENING CLASS SCHEDULE
INSTRUCTOR-LED HYBRID PROGRAM

Course # M22304E

Class Instructor: Jean Tabor, RN

Classroom: 203

Class check-in begins at 3:45 pm in your classroom and on Zoom for virtual students.

Program Information:

- **MASK USE:** At this time masks are no longer required on campus; however, students are welcome to wear a face mask when they prefer. Face coverings must be worn in class and on campus when required by the CDC, OHA, or other State of Oregon government regulatory bodies. **Please do not come to class if you are feeling sick.** Contact the office for ways to continue in the class or obtain makeup time for labs.
- **CLINICAL REQUIREMENTS:** Masks remain a required item in the clinical settings. **ALSO - Students must be fully vaccinated against COVID-19 to be scheduled into a clinical rotation.**
- **Scrubs are required during lab days and in the clinical rotation.** Bring to class all materials on the program requirements checklist. You will also need a watch with a second hand for vital signs.
- **Please bring a lunch.** You have 30 minutes for lunch. Leaving campus for lunch is not recommended. We have microwaves and refrigerators located in the student lounge for your convenience.

CLASS SCHEDULE		
Tuesday	7/12/22	4:00pm-9:00pm
Wednesday	7/13/22	4:00pm-9:00pm
Thursday	7/14/22	4:00pm-9:00pm
Tuesday	7/19/22	4:00pm-9:00pm
Wednesday	7/20/22	4:00pm-9:00pm
Thursday	7/21/22	4:00pm-9:00pm
Tuesday – Lab & Midterm Group #1	7/26/22	4:00pm-9:00pm
Wednesday – Lab & Midterm Group #2	7/27/22	4:00pm-9:00pm
Thursday	7/28/22	4:00pm-9:00pm
Tuesday	8/02/22	4:00pm-9:00pm
Wednesday	8/03/22	4:00pm-9:00pm
Thursday	8/04/22	4:00pm-9:00pm
Tuesday	8/09/22	4:00pm-9:00pm
Wednesday – Lab Group #1	8/10/22	4:00pm-9:00pm
Thursday – Lab Group #2	8/11/22	4:00pm-9:00pm
Tuesday – Final Exam	8/16/22	Group #1 4:00pm-6:00pm Group #2 6:30pm-8:30pm
65 Hours Total (Class & Lab) Clinical Rotation is 24 hours total		

*It is an **OSBN regulation** that all students must complete the entire program within four (4) months of the last date in their regularly scheduled classroom program. This is NOT the final exam date, and this does not include any makeup time that may occur. If you are unable to complete the program for any reason the school must close your folder and terminate you from the program on the 4-month deadline date.*

4-MONTH DEADLINE DATE: _____

➤ **PLEASE SEE PAGE #2 FOR CLINICAL REQUIREMENTS**

CAREGIVER TRAINING INSTITUTE reserves the right to change class schedules at any time. Schedules are subject to revision based on school, instructor and facility availability. It is our policy to adhere to published schedules whenever possible, and we will make every effort to inform students enrolled school program of any changes as soon as possible.



Office: 503-257-0117
Fax: 503-257-0119

12790 SE Stark Street, Suite 100
Portland, Oregon 97233
www.CNATrainingOregon.com

INTEGRITY ♥ STEWARDSHIP ♥ RESPONSIBILITY ♥ RESPECT ♥ PROFESSIONALISM

Clinical Information

It is an **OSBN regulation** that all students must complete the entire program within four (4) months of the last date in their regularly scheduled classroom portion of the program. This does NOT include any makeup time that may occur after the final test date or the final if it is not taken with your classroom cohort. If you are unable to complete the program for any reason the school must close your folder and terminate you from the program on the 4 month deadline date.

4-MONTH DEADLINE DATE: _____

First Day INFO: All students will meet their instructors at the facility in the front reception area on the first day of clinical. **DO NOT BE LATE.** After the first day, you will meet in the designated area in the facility that is set up for students. Please pay attention to parking at the building. You must park where the facility requests, you may be asked to leave for the day and you may not be allowed to return if you do not follow the facility requests.

Clinical Information:

- Please dress in scrubs and bring your stethoscope, BP cuff, gait belt and name badge. It is a federal law that you must wear it at all times when you are in the facility.
- **Please bring a lunch.** You will have 30 mins only for a lunch break. There may not be a refrigerator available. Bringing food in an insulated lunch bag is advised.
- **Clinical schedules are dependent upon instructor and facility availability** and a maximum of 10 students only will be scheduled for a clinical rotation per OSBN regulations.
- Please review the clinical agreement form that you signed on the last day of class. It is found at the back of student handbook under the section: forms.
- Please read and review the section in OSBN Div. 63 regarding the authorized duties of the Medication Aide.

➤ **PROGRAM COMPLETION INFORMATION:**

Upon completion of the program the student will be issued a certificate of training from the school. **Per OSBN regulations we have 10 BUSINESS days to issue it.** We are not open at this time on Wednesdays. We are also not open on holidays and at times the day before and/or the day after. Our office/holiday closures are posted on the website. You will be notified by email when the certificate is ready to be picked up. Your certificate, application to test, and payment for testing will be submitted online to the OSBN. The OSBN will notify you by email when you may schedule your fingerprints and your state board exam. A link for fingerprint scheduling is in the email from the OSBN. We are a regional testing site.

CLINICAL SCHEDULE DATES: _____

Facility: _____ **Times:** _____

Address: _____

CAREGIVER TRAINING INSTITUTE reserves the right to change class schedules at any time. Schedules are subject to revision based on school, instructor and facility availability. It is our policy to adhere to published schedules whenever possible, and we will make every effort to inform students enrolled school program of any changes as soon as possible.