



Office: 503-257-0117  
Fax: 503-257-0119

12790 SE Stark Street, Suite 100  
Portland, Oregon 97233  
www.CNATrainingOregon.com

INTEGRITY ♥ STEWARDSHIP ♥ RESPONSIBILITY ♥ RESPECT ♥ PROFESSIONALISM

### NA-1 ONLINE LAB ACCELERATED SCHEDULE

Course # NOL21104A Revised #1 03/30/21

Final Exam Test Date: \_\_\_\_\_

Lab Instructor: Judith Calhoun, RN

Classroom: 200

Check-in for class will begin each day at 8:00am in your classroom. You *must* be completed with check-in no later than 8:30 am. You must bring your books, BP kit and gait belt and to lab each day.

LAB SCHEDULE		
Monday	6/21/21	8:30am-3:30pm
Tuesday	6/22/21	8:30am-3:30pm
Wednesday	6/23/21	8:30am-3:30pm
Thursday	6/24/21	8:30am-3:30pm
Friday	6/25/21	8:30am-3:00pm
<b>32 Hours Total (Lab hours)</b>		

*It is a condition of the program that NA-1 Online that students must complete the online portion of the program no later than seven (7) days prior to the start date of the lab rotation in which they are scheduled. Caregiver Training Institute recommends that online students have at least 2 weeks to go through all online material. Please consider that this time frame gives you enough time to read and prepare for the final exam. There are 47 modules in the online materials. To complete each module the student must take and pass the quiz. Some modules have a prerequisite course that is required to take so that the locked courses will unlock. OSBN regulations require all NA-1 students to complete their entire program no later than 4 months from the last day in the classroom or the final exam date.*

#### Program Information:

- **Access to online materials** will be not be allowed until ALL registration forms are completed and sent to the registration coordinator, clinical required items are submitted (see below) and payment is received.
- **Face coverings are required while on campus and must be worn at all times.** We encourage students to bring their own cloth or medical masks.
- **Scrubs are required during lab days and in the clinical rotation.** Bring to class all materials on the program requirements checklist. You will also need a watch with a second hand for vital signs.
- **Please bring a lunch.** You have only 30 minutes for lunch. If you leave for food and are not back on time, you will do makeup time to complete the lab rotation and proceed into the clinical rotation. We have microwaves and refrigerators in the student lounge for your convenience.

#### Clinical Required Items:

**Clinical required items must be completed and submitted to the office when submitting registration forms, no later than 2 days prior to class starting. Once these are received a schedule will be issued upon payment for the program. These items are required by law from the Oregon Health Authority.**

The clinical required items are: a negative TB test, the drug screening, and an AHA BLS CPR card. SEE BELOW:

- **The CPR class may be taken during your classroom portion of the program.** If you do not have a current AHA CPR BLS card you must sign up for a CPR class during your registration process.
- **A negative TB test.** You must get and receive the lab results and submit this to the office during registration.
- **Obtain a drug screening.** The lab will send us the drug screening results. Pay for this during registration and get the test done quickly. Please note that it can take up to a week to receive the test results.

**All clinical required items must be approved and confirmed before you will be released for the clinical rotation.** You must also pass the final exam and complete all time in the class and labs. Students will be informed by email when they are released for their clinical rotation.

**CAREGIVER TRAINING INSTITUTE reserves the right to change class schedules at any time. Schedules are subject to revision based on school, instructor and facility availability. It is our policy to adhere to published schedules whenever possible, and we will make every effort to inform students enrolled school program of any changes as soon as possible.**



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### NA-1 ONLINE CLINICAL ACCELERATED SCHEDULE

**Clinical Rotation # CNOL-210628A**

**Instructor: Amber Owens, LPN**

**Facility:**

**Address:**

*It is an **OSBN regulation** that all students must complete the entire program within four (4) months of the last date in their regularly scheduled classroom portion of the program. This does NOT include any makeup time that may occur after the final test date or the final if it is not taken with your classroom cohort. If you are unable to complete the program for any reason the school must close your folder and terminate you from the program on the 4 month deadline date.*

**4-MONTH DEADLINE DATE:** \_\_\_\_\_

CLINICAL SCHEDULE		
Monday	6/28/21	6:30am-2:30pm
Tuesday	6/29/21	6:30am-2:30pm
Wednesday	6/30/21	6:30am-2:30pm
Thursday	7/01/21	6:30am-2:30pm
Friday	7/02/21	6:30am-2:30pm
Tuesday	7/06/21	6:30am-2:30pm
Wednesday	7/07/21	6:30am-2:30pm
Thursday	7/08/21	6:30am-2:30pm
Friday	7/09/21	6:30am-2:30pm
Saturday	7/10/21	6:30am-2:30pm
<b>75 Hour Total (Clinical)</b>		

**First Day INFO:** All students will meet their instructors at the facility in the front reception area on the first day of clinical. **DO NOT BE LATE.** After the first day, you will meet in the designated area in the facility that is set up for students. Please pay attention to parking at the building. You must park where the facility requests, you may be asked to leave for the day and you may not be allowed to return if you do not follow the facility requests.

**Program Information:**

- Please wear scrubs, bring your stethoscope, BP cuff and gait belt, and your name badge. It is a federal law that you must wear it at all times when you are in the facility.
- **Please bring a lunch.** You will have 30 mins only for a lunch break. There may not be a refrigerator available. Bringing food in an insulated lunch bag is advised. You should not plan to go out for food while in clinical.

**Clinical Information:**

- Clinical schedules are dependent upon instructor and facility availability and a maximum of 10 students only will be scheduled for a clinical rotation.
- Please review the clinical agreement form that you signed on the last day of class. It is found at the back of student handbook under the section: forms.
- Please read and review the section in OSBN Div. 63 of your yellow handbook titled: *Conduct Unbecoming of a Nursing Assistant* before going to the clinical setting.

**Program Completion Information:**

Upon completion of the program the student will be issued a certificate of training from the school. **Per OSBN regulations we have 10 BUSINESS days to issue it.** We are not open at this time on Wednesdays. We are also not open on holidays and at times the day before and/or the day after. Our office/holiday closures are posted on the website. You will be notified by email when the certificate is ready to be picked up. Your certificate, application to test, and payment for testing will be submitted online to the OSBN. The OSBN will notify you by email when you may schedule your fingerprints and your state board exam. A link for fingerprint scheduling is in the email from the OSBN. We are a regional testing site.

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