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www.CNATrainingOregon.com

INTEGRITY ♥ STEWARDSHIP ♥ RESPONSIBILITY ♥ RESPECT ♥ PROFESSIONALISM

NA-1 EVENING CLASS SCHEDULE

Course # N19104E

Class Instructor: Jean Tabor, RN

It is a condition of the program that NA-1 Online students must complete the entire program within four (4) months after the successful completion of the online program, and must complete the online portion of the program no later than seven (7) days prior to the start date of the class in which they are scheduled to attend labs and the clinical rotation.

Online Student Final Exam Date:

FIRST ASSIGNMENT:

Read chapters 1, 2, 13, 14, and 25. Also the OSBN booklet *Nursing Assistants in Oregon*

- **Check-in for the first day of class will begin at 3:30pm.** You *must* be completed with check-in no later than 4:00 pm. If you have a payment to make or want to purchase equipment, please come early.
- **Payment Plan:** Please be prepared to pay for the payment plan 2 business days before class begins. **The fee is \$30.**

Program Information:

- Please dress in scrubs and bring to class all materials on the program requirements checklist, including the booklet from the OSBN *Nursing Assistants in Oregon*.
- Please plan to eat before coming to class. You will have one (1) 15-minute break during class. You may bring a snack for the break and we have microwaves and refrigerators for your convenience. We recommend that you do not go out during the break for food. If you are late returning you will have to do makeup time and this can affect your clinical attendance negatively.

➤ **Clinical Information:**

To attend the clinical, you must hand into the office *official documentation* on the following: AHA / BLS CPR card, TB test, and drug screening. All clinical required items must be approved and confirmed. You must also pass the final exam and complete all time in the class and labs. Students will be informed by email when they are released for their clinical rotation. **All required items for clinical attendance must be completed and submitted to the office no later than the end of the day on the mid-term exam test date.**

➤ **Program Completion Information:**

Upon completion of the program the student will be issued a certificate of training from the school. You will be notified by email when the certificate is ready to be picked up. Your certificate, application to test, and payment for testing must be delivered to the OSBN office either by mail or in person. The OSBN will then notify you by email that you may schedule your fingerprints and how to schedule your state board exam. A link for fingerprint scheduling is in the email from the OSBN. We are a regional testing site. You may self-schedule your OSBN exam.

CAREGIVER TRAINING INSTITUTE reserves the right to change class schedules at any time. Schedules are subject to revision based on school, instructor and facility availability. It is our policy to adhere to published schedules whenever possible, and we will make every effort to inform students enrolled school program of any changes as soon as possible.

| CLASS SCHEDULE | | | |
|---|----------|---------|----------------|
| Monday | | 1/14/19 | *3:30pm-9:30pm |
| Tuesday | | 1/15/19 | 4:00pm-9:30pm |
| Wednesday | LAB | 1/16/19 | 4:00pm-9:30pm |
| Thursday | LAB | 1/17/19 | 4:00pm-9:30pm |
| Friday | | 1/18/19 | 4:00pm-9:30pm |
| Monday | | 1/21/19 | 4:00pm-9:30pm |
| Tuesday | Mid-Term | 1/22/19 | 4:00pm-9:30pm |
| Wednesday | LAB | 1/23/19 | 4:00pm-9:30pm |
| Thursday | LAB | 1/24/19 | 4:00pm-9:30pm |
| Friday | | 1/25/19 | 4:00pm-9:30pm |
| Monday | | 1/28/19 | 4:00pm-9:30pm |
| Tuesday | | 1/29/19 | 4:00pm-9:30pm |
| Wednesday | LAB | 1/30/19 | 4:00pm-9:30pm |
| Thursday | LAB | 1/31/19 | 4:00pm-9:30pm |
| Friday | LAB | 2/01/19 | 4:00pm-7:00pm |
| Friday | Final | 2/01/19 | 7:00pm-9:00pm |
| 80 Hours Total (Class & Lab) | | | |



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NA-1 EVENING CLINICAL SCHEDULE

Clinical Rotation # C190128E

Instructor: Jean Tabor, RN

Facility:

Address:

| CLINICAL SCHEDULE | | |
|---------------------------------|---------|---------------|
| Monday | 2/04/19 | 2:30pm-9:15pm |
| Tuesday | 2/05/19 | 2:30pm-9:15pm |
| Wednesday | 2/06/19 | 2:30pm-9:15pm |
| Thursday | 2/07/19 | 2:30pm-9:15pm |
| Monday | 2/11/19 | 2:30pm-9:15pm |
| Tuesday | 2/12/19 | 2:30pm-9:15pm |
| Wednesday | 2/13/19 | 2:30pm-9:15pm |
| Thursday | 2/14/19 | 2:30pm-9:15pm |
| Monday | 2/18/19 | 2:30pm-9:15pm |
| Tuesday | 2/19/19 | 2:30pm-9:15pm |
| Wednesday | 2/20/19 | 2:30pm-9:15pm |
| Thursday | 2/21/19 | 2:30pm-9:15pm |
| 75 Hour Total (Clinical) | | |

It is an **OSBN regulation** that all students must complete the entire program within four (4) months of the last date in their regularly scheduled classroom portion of the program. This does NOT include any makeup time that may occur after the final test date or the final if it is not taken with your classroom cohort. If you are unable to complete the program for any reason the school must close your folder and terminate you from the program on the 4 month deadline date.

4-MONTH DEADLINE DATE: _____

First Day INFO: All students will meet their instructors at the facility in the front reception area on the first day of clinical. PLEASE DO NOT BE LATE. After the first day, you will meet in the designated area in the facility that is set up for students. Please pay attention to parking at the building. You must park where the facility requests, you may be asked to leave for the day and you may not be allowed to return if you do not follow the facility requests.

Program Information:

- Please dress in scrubs and bring your stethoscope, BP cuff and gait belt. Also, do NOT forget your name badge. It is a federal law that you must wear it at all times when you are in the facility.
- Please bring a lunch. You will have 30 mins only for a lunch break. There may not be a refrigerator available. Bringing food in an insulated lunch bag is advised.
- It is not recommended that you try to go out for your lunch due to the time constraint. If you leave to get food and do not get back in time you will be dismissed for the rest of the day and will have makeup time to do to complete the program.

Clinical Information:

- Clinical schedules are dependent upon instructor and facility availability and a maximum of 10 students only will be scheduled at a clinical setting at a time. Clinical sites are assigned and are not negotiable.
- Please review the clinical agreement form that you signed on the last day of class. It is found at the back of your student handbook under the section: forms.
- Please read and review the section in the OSBN booklet *Nursing Assistants in Oregon* titled: *Conduct Unbecoming of a Nursing Assistant* found on pages 19-22 before going to the clinical setting.

Do not forget sign up for the board prep class. It will help improve your ability to pass state board exams.

Board-Prep Class Date: _____

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