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INTEGRITY ♥ STEWARDSHIP ♥ RESPONSIBILITY ♥ RESPECT ♥ PROFESSIONALISM

## NA-1 PROGRAM REQUIREMENTS INFORMATION CHECKLIST

### ENROLLMENT PROCESS:

- Attend a no-obligation Information Session to begin registration process.** (*\*Note: NA-1 students under the age of 18 need parental signature on the enrollment agreement.*)
- Go to the school to complete registration process.** Students must complete an Information Session and all enrollment paperwork must be completed, signed and received by the school business office five (5) business days prior to the first day of class. Students must select a **Class/Lab Schedule**, their preferred **Clinical Rotation** options, and an **OSBN Board SKILLS PREP Class** at this time.
- Pay your program fees.** (*\*Note: A payment for a minimum of 50% of the tuition reserves a student's seat in class. Payment in full is due prior to the first day of class unless the student signs a payment plan. Online NA-1 Students are not eligible for a payment plan.*)

### REQUIRED ITEMS FOR THE FIRST DAY OF CLASS:

- Criminal Background Check** (*Criminal history checks on the first day of class are done through the school service provider only. The criminal history check costs \$45 and must be paid for in full prior to the first day of class.*)
- Textbook/Workbook** (*available for purchase through the school*)
- Student Handbook / OSBN booklet** (*provided by the school at no cost*)
- Scrubs** (*any color, pattern*); **Shoes** (*athletic shoes, fully enclosed non-skid soled work shoes*)
- Watch w/second hand**
- Medical Equipment: BP cuff, stethoscope, gait belt** (*available for purchase through the school*)
- School Supplies** (*folder, paper, notepad, black pen, highlighters*)
- Name Tag** (*provided by the school*)

### REQUIRED ITEMS FOR THE FIRST DAY OF CLINICAL:

**\*\*All documentation must be completed, submitted, and confirmed by the end of the day of the scheduled midterm exam or the student may not go into the clinical setting.\*\***

- AHA-BLS for HCP CPR card** (*Submit a current CPR card to the business office, or sign-up for CPR class available through the school for \$52 – payment in advance is required.*)
- TB Test Screening, or Chest X-ray Report for TB** (*PPD TB tests are available through the school for \$20 – payment in advance is required.*)
- Drug Screening** (*Drug screening in is done only through school service provider. The cost is \$45 and payment in advance is required.*)
- NA-1 students are not required to obtain and provide the following immunization documentation prior to their clinical rotation: Hep B (Hepatitis B), MMR (measles, mumps & rubella), Tdap (tetanus, diphtheria & pertussis) and Varicella to comply with The Oregon Health Authority (OHA) established administrative requirements for health professional student placements in clinical training settings within the state of Oregon effective July 1, 2014. **Caregiver Training Institute has obtained exemptions from all the school's clinical NA-1 program training partners. Clinical sites may require** NA-1 students obtain and provide documentation of the influenza vaccine during the flu season (*October through April*).**

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